



Meeting Minutes

September 30th 2010

In accordance with KRS 42.738 the Kentucky Wireless Interoperability Executive Committee held its quarterly meeting on September 30th, 2010 from 1:30 to 3:30 at 101 Cold Harbor Drive in Frankfort Kentucky. The following minutes were approved for release at the December 1st 2010 meeting.

Open Meeting

Attendees: Janet Lile, proxy for Jim Barnhart, Jeff Mitchell, proxy for Steve Rucker, Michael Harris, Tony Downs, Proxy for Dan Mauer, Don Pendleton, Col Brad Bates, Ken Jorette, Bob Stephen, Proxy for Col Hayes, Mary Pedersen, Lonnie Lawson – Conference Bridge, Rebecca Hopkins, Ted Collins, Michael Gribbin, Bob Hammons Mitch Mitchell – Conference Bridge, Michael Harris – Conference Bridge.

Janet Lile opened the meeting by welcoming everyone and stated that Jim Barnhart was at the Kentucky Horse Park on temporarily assignment to support the World Equestrian Games, Jim asked Janet to Chair in his absence.

She further stated that she appreciated everyone coming and asked everyone to introduce themselves since there were new member to the KWIEC.

She then asked Chuck Miller to call roll and a quorum was met so Janet opened the Meeting.

Old Business

Discussion/Approval of the last meeting minutes

Janet said that everyone has received a copy of the minutes along with the invitation and additionally there was as copy of the minutes in the folders of those in attendance. She said that she hope everyone had a chance to review them and called for any discussion or desired changes.

With there being no discussion, she entertained a motion to approve the minutes and received a motion and a second. The minutes were unanimously approved.

With no other comments, Janet asked Chuck to present the Chairpersons Report.

Chair Persons Report

(Briefed by Chuck Miller)



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Chuck Started by welcoming all the new members to the KWIEC, Bob Hammonds representing the Local Emergency Medical Services, replacing Charley O'Neal, Michael Gribbin representing Kentucky Association of Fire Chiefs, replacing Terry Lewis, and Ted Collins representing Kentucky Association of Counties who replaces Steve Cornish. Chuck told the new members if they had any questions, please don't hesitate to ask.

Chuck informed the KWIEC that a group will need to be formed to do the updates and annual review of the SCIP and he would form the group with the PSWG and any volunteers from the KWIEC. Chuck then asked for volunteers from the KWIEC and Mary Pedersen stepped up to volunteer.

The Annual Public Safety Report has been submitted; a copy has been sent to the KWIEC members and is available for download from the KWIEC website. For any members not having a copy, please send an email to Chuck and he will get one out to you.

There were one hundred and fifty one communications projects reviewed in July; recommendations were sent to the Director of Kentucky Homeland Security along with a signed letter from the Chair of the KWIEC and the SWIC recommending project prioritization in light of the FCC's requirements.

There has been some push back on adopting P-25 or pure analog as a standard. Vendor misinformation, undercutting pricing on proprietary digital systems, and some questionable tactics are issues pushing local agencies against P25 or analog only adoption. Pricing has often been the issue but normally analog is still less expensive. The Public Safety Working Group did concur with some base projects that were KWIEC pre-approved but recommended disapproval against those not complying with the OEC/KWIEC guidance.

The Funding Initiative Working Group is still not fully staffed. Brad Bates and Lonnie Lawson both are on the working Group and agreed that the Group should not be dismantled and they will continue to look for funding and charged Chuck Miller to find a replacement for Terry Lewis whose term had expired. Also the current Charter needs to be reviewed.

In the discussion the future cost for bringing the state into Narrowband compliance was brought up and the KWIEC felt that an estimate of the total cost was needed. Jeff Mitchell told the KWIEC that he would bring that up to the PSWG in the next meeting to find out a ball park figure.

Chuck went on to brief the accomplishments toward the goals next.

Update on KWIEC goals for 2010

Goal One: Endorse a public safety communications standard for digital voice in the commonwealth – The KWIEC followed the OEC and endorsed P25, so this is complete.

Goal Two: Encourage/push for a public safety broadband data pilot project.

The Vendor conference that was schedule in August was postponed due to lack of Vendor participation. The FCC is in the process of defining a national broadband standard. Louisville has submitted a KWIEC project assessment for a broadband pilot.

Goal Three: Complete the Eastern portion of the KEWS Digital upgrade project.

Jiff Mitchell will provide a briefing.

Goal Four: Establish trained regional interoperability groups.

The KWIEC voted to endorse the PSWG's recommendation and ask the ADDS to sponsor regional interoperability groups. The PSWG will provide training as required, meet with groups as required, work to create and MOA signed by both ADD and KWIEC Chairs.

Issues & Concerns:

We have five issues on our list –

- There is currently no way to monitor the remote radio systems of the major RF networks in the State – Recommended Project
- Reinstate 911 Director position – Pending Legislative Liaison action
- Reappoint existing KWIEC Members – Complete, hope to continue with the existing members when appointments expire in Jul
- Fill empty seats in the FIWG – 2 needed
- KSP MOU needs to be revised – pending due to lack of time to complete.

Chuck concluded by asking if there were any questions on the Chairpersons report?

There were no questions so the floor turned over to Bob Stephens to brief on the activities of the Public Safety Working Group.

Public Safety Working Group Update:

(Briefed by Bob Stephens)

Bob stated that Derek is still at the WEG.

1.) **Evaluate new technology and technical solutions to planned projects.**

Bob stated this is a moving target.

2.) **Using the SCIP as a source, beginning efforts to create a long term plan which makes the eventual voice and data convergence of technology a priority.**

This will happen when we have state wide 700 MHz in place.

3.) **Publish recommended minimum requirements for all radio systems.**

This should happen this year; we are seeing voice and data combining. 32 channels is our standard now.

4.) **Maintain an inventory of State radio assets.**

Information is being loaded into CASM, a data base that all the states are using to put resources in.

5.) **Conduct an annual review of State radio infrastructures.**

The WEG has helped this endeavor, have had great cooperation, good interoperability.

6.) **Conduct an annual review of the SCIP, make recommendations for changes, and provide a report back to the KWIEC.**

We will be meeting in the next few months.

7.) **Provide periodic briefings to the KWIEC as required.**

Watch List

- Narrow banding Mandate December 31, 2012
- P25
- D-Block

Bob turned the meeting over to Jeff for his briefing.

KEWS Digital Upgrade Project

(Briefed by Jeff Mitchell)



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Jeff explained to the Committee that KEWS stood for the Kentucky Emergency Warning System. It is the state public safety backbone/infrastructure. This KEWS Digital Upgrade project includes:

- Tower Analysis and Strengthening
- New Dishes and Feed line
- Improved access roads and compounds
- 12 new shelters in the West and 10 new shelters in the East
- New site grounding system
- New site power systems – electrical system, battery system, two types of generators – propane and diesel.

Jeff informed the group that the Eastern part of the State has been turned over to the new system; there is still some clean up to be done and then this part of the state will be finished. They are now working the western part of the state, the equipment should be installed by October or November, testing will be after the New Year.

Jeff asked if there were any questions and with there being none, he turned the floor back over to Janet.

Janet moved the meeting to new Business and asked if there was any new business.

New Business

Mary Pedersen told the Committee that there is a Public Notice from the FCC whereby the KWIEC needs to draft something from the PSWG for the KWIEC. Bob Stephens was working on a draft and would have something to the KWIEC prior to the next meeting.

With the reply due in early December it was decided to move the meeting to 1 Dec to discuss the response to the FCC.

Adjournment

Janet asked if there were any other comments or questions and with there being none entertained a motioned for adjournment which was made and seconded. The KWIEC voted and officially adjourned the quarterly meeting.